

Love permeates at St Andrew' C of E we want our school community to be able to **explore** and **experience** the richness of a full life to enable all to **flourish** individually and all to **shine like stars**.



Early Years Practitioner with School Wrap Around opportunity

Grade 2- Grade 5 depending on experience.

St Andrew's is a Church of England Primary School and Pre-School is seeking to appoint an Early Years practitioner, potential for wrap around care hours. We are looking to recruit an individual who is flexible, personable and patient to join the team. We are committed to celebrating each and every child and require a dedicated early years practitioner, who will join our journey of providing varied opportunities for learning, and recognise the gifts and talents of each individual child.

Based in the EYFS/KS1 unit this position is **5 days a week**.

- 8.30- 3.15pm (minus 30 mins lunch) as early years practitioner supporting pre-school and EYFS pupils.
- Including midday supervisor role 12:15-13:15.
- Opportunity for another role: 3.15-5.00pm Afterschool club **2 days a week to be discussed**

The successful candidate will be supporting pupils in class, interventions and potentially children with EHCPs and will play a key role in the team. You will work alongside highly experienced EYFS teachers.

This position is a fixed term contract with probationary period. Closing date for applications is Friday 17th April and interview date Wednesday 22nd April TBC.

The following pay scales apply:

- **EYFS practitioner:** Grade 3 -5 (£24,404 - £27269) pro rata depending on experience.
- **Midday Supervisor:** Grade 2 (£24027) pro rata
- **Optional Wrap around School Club:** Grade 2 (£24027 pro rata)

Our ideal candidate would have a Level 3 or above in early years childcare but we will also accept applications from those who would be willing to undertake the Level 3 qualification.

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Main Duties and Responsibilities

- To work under the direction of the classroom teacher and SENco (this is a broad duty, which will cover a number of ever-changing tasks).
- Undertake those activities necessary to meet the physical and emotional needs of groups of children.
- Support individual pupils and groups of pupils in their learning, particularly in our early years unit.
- Deliver interventions to individuals and groups, reporting back to the class teacher and SENco.
- Support informal and formal assessment procedures.
- Follow and implement school policies and procedures.
- Attend school meetings as required.
- To consider attendance on appropriate courses.
- Supporting the emotional well-being of pupils in the classroom.
- Support pupils with phonics teaching and learning and speaking and listening.
- Accompany teacher and pupils on educational visits.
- To know and apply school policies including Child Safeguarding, Health and Safety, Behaviours etc.

Further Responsibilities

Midday Supervision

Your role will be to ensure pupils are supervised at all times and kept safe and;

- To ensure excellent time keeping and that children are supervised at all times.
- To model good social interaction with the children and excellent table manners.
- To adhere to decisions made by Senior Leaders.
- Support pupils in their eating (promoting a healthy, balanced diet and teaching how to cut food up).
- Create alternative arrangements for wet playtimes in consultation with senior members of staff.

General Conduct

- Be respectful in your conduct towards pupils, parents and colleagues at all times.
- Report any concerns relating to safeguarding or conduct to the line manager (*failure to do so could result in disciplinary proceedings*).
- Adhere to the behaviour policy at all times remaining calm and fair.
- To maintain a safe environment for all through cleaning, assessing, reporting. =

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- Record all accidents in the accident book and report incidents, in line with our medical and first aid policy.

Person Specification

We are looking for someone who:

- has relevant experience of working with primary and EYFS aged children and ideally a level 3 or above qualification in childcare.
- Is suitable to work with children. (*The post holder must have Enhanced DBS Clearance to carry out this role and be responsible for the promoting and safeguarding the welfare of children s/he is responsible for, or comes into contact with.*)
- has a good level of personal presentation, time management skills and attendance.
- has the ability to motivate and inspire children.
- has the enthusiasm to develop their pedagogy and knowledge of teaching and learning.
- has the vision, energy and dedication to ensure outstanding outcomes for all learners.
- builds warm relationships with parents, carers and other professionals.
- will get involved in all aspects of wider school life.
- will nurture every child to flourish and be the best they can be through our well-embedded Christian values.
- support pupils and staff effectively, while working as part of a team.

We can offer:

- a commitment to developing your knowledge and interests in teaching, restorative Practices or other professional areas of study.
- a team who are enthusiastic, friendly and dedicated.
- friendly, happy children who are keen and eager to learn.
- supportive parents and governors who work as partners with the school for the benefit of the children.
- Wider support from the NCSF trust.

St Andrew's C of E is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to a full Disclosure and Barring Service check, references and other suitability checks before appointment is confirmed. Shortlisted candidates will also be subject to online checks.

We take up references prior to interview and all appointments are subject to a police check in accordance with the Rehabilitation of Offenders Act 1974 which requires the disclosure of

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criminal background of those with access to children. To comply with the Asylum and Immigration Act 1996 we request candidates to bring with them to interview evidence of their right to employment in the United Kingdom.

To apply:

1. Send a short covering letter illustrating your relevant experience, interests and why you would like to work at our school to admin@st-andrews.gloucs.sch.uk
2. Complete the NCSF application form, giving details of 2 references- these will be contacted prior to interview.

We encourage and welcome those who may want to come and look around school before applying. Please also take a look at our school website which will give you a good idea about us! www.st-andrewsschool.co.uk